



How to complete a Sponsorship & Donation application

OceanaGold is pleased to be able to support individuals and groups in our community through in-kind assistance or a donation. These notes are designed to assist you as you complete the application form. The more we know, the easier it is for us to process your request.

Things you should know:

- Please check the donation criteria on our website before applying.
www.waihigold.co.nz/community/investing-in-our-community/applying-for-assistance/
This will explain what activities we will consider for assistance.
- You must provide a physical address and your telephone number so we can contact you if we need to.
- We require a bank deposit slip.
- If you or the organisation you are applying on behalf of are GST registered we will need the GST number.
- You must provide quotes for items you wish to purchase.
- Provide purchase receipts after your event or when donation money has been used, failure to do so will result in us declining future applications.
- We will not consider a donation for events that have passed or for items already purchased and paid for.

How will you acknowledge OceanaGold Waihi?

We would like to know how our assistance will be acknowledged. Here are some possibilities.

- Place the OceanaGold logo on uniforms, equipment, advertising or paperwork. We can provide you with a logo by email.
- Erect signage or borrow some of our core flute signs.
- Mention us in your newsletter or website.
- Acknowledge us at your AGM, prize giving or official opening.
- Name an event, team or competition after OceanaGold.



Sponsorship & Donation application

Name of applicant individual or organisation:
(as it appears on your bank deposit slip)

Type of Organisation:
(sports, education, culture, etc)

Is your organisation GST registered? Circle one. NO YES If yes, provide your GST number

Physical Address (including postcode):

Email address:

Telephone Number: landline mobile

Contact Person:

Amount application is for: \$

Briefly explain what the donation to be used for and when. Attach additional information if required.

.....
.....
.....
.....
.....
.....
.....
.....

If your application is successful, how will you acknowledge our sponsorship/assistance?

.....
.....

Have you or the applicant organisation applied for funds from us before? Circle one. NO YES

If yes:

Year	Amount	Outcome
.....
.....

Have you or the applicant organisation applied for funds elsewhere? Circle one. NO YES

If yes:

Organisation applied to:	Amount	Outcome
.....
.....

Office Use: Please circle one.	
Approved	Amount
Declined	